

**NEWFOUNDLAND AND LABRADOR
COLLEGE OF PHYSIOTHERAPISTS**

Financial Statements

Year Ended December 31, 2016

NEWFOUNDLAND AND LABRADOR COLLEGE OF PHYSIOTHERAPISTS

Index to Financial Statements

Year Ended December 31, 2016

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Revenues and Expenditures	3
Statement of Financial Position	4
Statement of Changes in Net Assets	5
Statement of Cash Flow	6
Notes to Financial Statements	7 - 8

INDEPENDENT AUDITOR'S REPORT

To the Members of Newfoundland and Labrador College of Physiotherapists

We have audited the accompanying financial statements of Newfoundland and Labrador College of Physiotherapists, which comprise the statement of financial position as at December 31, 2016 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Independent Auditor's Report to the Members of Newfoundland and Labrador College of Physiotherapists
(continued)

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Newfoundland and Labrador College of Physiotherapists as at December 31, 2016 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



St. John's, Newfoundland and Labrador
May 5, 2017

CHARTERED PROFESSIONAL ACCOUNTANTS

NEWFOUNDLAND AND LABRADOR COLLEGE OF PHYSIOTHERAPISTS**Statement of Revenues and Expenditures****For the Year Ended December 31, 2016**

	2016	2015
REVENUE		
Member dues	\$ 100,184	\$ 96,120
Fines levied	-	3,200
	100,184	99,320
EXPENSES		
Executive director	41,833	41,833
Legal fees	14,952	11,443
Rental	6,604	6,598
Memberships	6,397	6,165
Audit fees	5,620	4,125
Meetings and conventions	5,410	7,065
Office	4,997	8,011
Gifts and honoraria	2,600	2,275
Telephone	2,494	2,292
Insurance	1,343	1,304
Interest and bank charges	183	406
Amortization	150	205
	92,583	91,722
EXCESS OF REVENUE OVER EXPENSES FROM OPERATIONS	7,601	7,598
OTHER INCOME		
Interest income	467	904
EXCESS OF REVENUE OVER EXPENSES	\$ 8,068	\$ 8,502

See notes to financial statements

NEWFOUNDLAND AND LABRADOR COLLEGE OF PHYSIOTHERAPISTS

Statement of Financial Position

December 31, 2016

	2016	2015
ASSETS		
CURRENT		
Cash	\$ 90,772	\$ 82,446
Term deposits	47,579	47,336
Prepaid expenses	664	652
	139,015	130,434
PROPERTY, PLANT AND EQUIPMENT <i>(Note 3)</i>	441	592
	\$ 139,456	\$ 131,026
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 5,295	\$ 4,933
NET ASSETS		
General fund	104,161	100,855
Contingency reserve fund	30,000	25,238
	134,161	126,093
	\$ 139,456	\$ 131,026

ON BEHALF OF THE BOARD

_____ *Director*

_____ *Director*

See notes to financial statements

NEWFOUNDLAND AND LABRADOR COLLEGE OF PHYSIOTHERAPISTS**Statement of Changes in Net Assets****Year Ended December 31, 2016**

	General Fund	Contingency Reserve Fund	2016	2015
NET ASSETS - BEGINNING OF YEAR	\$ 100,855	\$ 25,238	\$ 126,093	\$ 117,591
Excess of revenue over expenses	8,068	-	8,068	8,502
Transfers	(4,762)	4,762	-	-
NET ASSETS - END OF YEAR	\$ 104,161	\$ 30,000	\$ 134,161	\$ 126,093

See notes to financial statements

NEWFOUNDLAND AND LABRADOR COLLEGE OF PHYSIOTHERAPISTS**Statement of Cash Flow****Year Ended December 31, 2016**

	2016	2015
OPERATING ACTIVITIES		
Excess of revenue over expenses	\$ 8,068	\$ 8,502
Item not affecting cash:		
Amortization of property, plant and equipment	150	205
	8,218	8,707
Changes in non-cash working capital:		
Accounts payable	363	360
Prepaid expenses	(12)	(4)
	351	356
INCREASE IN CASH FLOW	8,569	9,063
Cash - beginning of year	129,782	120,719
CASH - END OF YEAR	\$ 138,351	\$ 129,782
CASH CONSISTS OF:		
Cash	\$ 90,772	\$ 82,446
Term deposits	47,579	47,336
	\$ 138,351	\$ 129,782

See notes to financial statements

NEWFOUNDLAND AND LABRADOR COLLEGE OF PHYSIOTHERAPISTS

Notes to Financial Statements

Year Ended December 31, 2016

1. PURPOSE OF THE COLLEGE

Newfoundland and Labrador College of Physiotherapists is governed by the Physiotherapy Act, 2006, and the Legislature of the Province of Newfoundland And Labrador. The College is a corporation without share capital for the purpose of Part XXI of the Corporations Act.

The Act gives the College authority to regulate itself as a professional body. The objectives of the College are to promote, encourage and improve the status of Physiotherapists and to maintain, improve and increase the knowledge, ability and competence of its members.

The College is not subject to income tax under section 149(1) of the Income Tax Act of Canada.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Comparative figures

Certain comparative amounts have been reclassified to conform to the current year's presentation.

Revenue recognition

- a) Income from membership fees is recognized as income on a cash basis.
- b) Interest income is recognized on an accrual basis.

Contributed services

The operations of the College depend on the contribution of time by volunteers. The fair value of services cannot be reasonably determined and are therefore not reflected in these financial statements.

Investments

Investments are measured on a fair market value basis.

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NEWFOUNDLAND AND LABRADOR COLLEGE OF PHYSIOTHERAPISTS

Notes to Financial Statements

Year Ended December 31, 2016

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Property, plant and equipment

Property, plant and equipment are stated at cost or deemed cost less accumulated amortization. Property, plant and equipment are amortized over their estimated useful lives on a declining balance basis at the following rates:

Computer equipment	30%
Furniture and fixtures	20%

The College regularly reviews its property, plant and equipment to eliminate obsolete items. Government grants are treated as a reduction of property, plant and equipment cost.

Property, plant and equipment acquired during the year but not placed into use are not amortized until they are placed into use.

3. PROPERTY, PLANT AND EQUIPMENT

	Cost	Accumulated amortization	2016 Net book value	2015 Net book value
Computer equipment	\$ 3,284	\$ 3,063	\$ 221	\$ 316
Furniture and fixtures	598	378	220	276
	\$ 3,882	\$ 3,441	\$ 441	\$ 592

4. COMMITMENTS

The College has a lease commitment for office space of \$527 per month. The lease will expire in July 2018. The College entered into an Executive Director contract in November of 2016 that will be renewable at the end of October 2017 for a total annual commitment of \$41,833.

5. CONTINGENCY RESERVE FUND

In 2008, the College internally restricted \$18,000 for the purpose of a reserve fund to cover potential legal and related costs as might arise from future disciplinary proceedings. In 2013, the board of directors voted to increase the legal reserve to \$30,000. During 2013, \$4,762 was charged against this fund. The fund was replenished to its \$30,000 level during the year.

6. FINANCIAL INSTRUMENTS

The College is exposed to various risks through its financial instruments. These risks are routinely monitored and managed by the Board. The following analysis provides information about College's risk exposure and concentration as of December 31, 2016.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the College manages exposure through its normal operating and financing activities. The College is exposed to interest rate risk primarily through the interest rates available on its term deposits.